

MENIFEE POLICE OFFICERS' ASSOCIATION

MENIFEE, CALIFORNIA

CONSTITUTION & BYLAWS

ARTICLE I - NAME

THE NAME OF THIS ASSOCIATION SHALL BE THE MENIFEE POLICE OFFICERS' ASSOCIATION, HEREINAFTER REFERRED TO AS "THE ASSOCIATION."

ARTICLE II - PURPOSE

(A) TO REPRESENT ITS REGULAR MEMBERS IN ALL MATTERS RELATING TO EMPLOYER-EMPLOYEE RELATIONS, INCLUDING, BUT NOT LIMITED TO, WAGES, BENEFITS, WORK HOURS, AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT; AND (B) TO PROMOTE AND IMPROVE THE WELFARE OF ITS MEMBERS; TO SAFEGUARD, BOTH INDIVIDUALLY AND COLLECTIVELY, THE RIGHTS, BENEFITS, AND PRIVILEGES OF ITS MEMBERS, THE COMMUNITY AND THE DEPARTMENT; AND TO AID IN ESTABLISHING THE HIGHEST DEGREE OF PROFESSIONALISM AMONG ALL MEMBERS OF THE ASSOCIATION.

THIS ASSOCIATION DOES NOT CONTEMPLATE PECUNIARY GAIN OR PROFIT TO THE MEMBERS THEREOF AND IT IS ORGANIZED FOR MUTUAL NON-PROFIT PURPOSES.

ARTICLE III - OFFICES

THE PRINCIPAL MAILING ADDRESS FOR THE TRANSACTION OF THE ACTIVITIES, AFFAIRS AND BUSINESS OF THE ASSOCIATION IS LOCATED AT 30141 ANTELOPE RD. #D784 MENIFEE, CALIFORNIA 92584. THE BOARD OF DIRECTORS (HEREINAFTER "THE BOARD") MAY CHANGE THE PRINCIPAL OFFICE FROM ONE LOCATION TO ANOTHER. ANY CHANGES OF LOCATION OF THE PRINCIPAL OFFICE SHALL BE NOTED BY THE SECRETARY ON THESE BYLAWS OPPOSITE THIS SECTION, OR THIS SECTION MAY BE AMENDED TO STATE THE NEW LOCATION.

ARTICLE IV- MEMBERSHIP

SECTION 1. REGULAR MEMBERS: EVERY PEACE OFFICER BELOW THE RANK OF SERGEANT, EVIDENCE SPECIALISTS, COMMUNITY SERVICE OFFICERS, RECORDS TECHNICIANS AND INVESTIGATIVE SPECIALISTS SHALL BE ELIGIBLE FOR REGULAR MEMBERSHIP IN THE ASSOCIATION. EMPLOYEES ELIGIBLE FOR REGULAR MEMBERSHIP SHALL BE GRANTED MEMBERSHIP IMMEDIATELY UPON

EMPLOYMENT AFTER NOTIFICATION IS RECEIVED BY THE BOARD OF DIRECTORS.

A MAJORITY OF THE REGULAR MEMBERS MAY APPROVE ANY OTHER NON-MANAGEMENT PERSONNEL EMPLOYED BY THE CITY OF MENIFEE POLICE DEPARTMENT TO BECOME REGULAR MEMBERS. SAID EMPLOYEES SHALL BE GRANTED MEMBERSHIP AFTER THE APPROPRIATE RECOGNITION REQUESTS HAVE BEEN SUBMITTED AND APPROVED BY PERB.

SECTION 2. ASSOCIATE MEMBERS: ASSOCIATE MEMBERS ARE THOSE PERSONS REGULARLY EMPLOYED BY THE CITY OF MENIFEE POLICE DEPARTMENT WHOSE WORK UNIT IS REPRESENTED BY ANOTHER RECOGNIZED EMPLOYEE ORGANIZATION OR ARE UNREPRESENTED AND WHO WISH TO MAINTAIN MEMBERSHIP IN THE MENIFEE POLICE OFFICERS' ASSOCIATION. EMPLOYEES ELIGIBLE FOR ASSOCIATE MEMBERSHIP SHALL BE GRANTED MEMBERSHIP AFTER HIS/HER APPLICATION HAS BEEN ACCEPTED BY THE BOARD OF DIRECTORS.

SECTION 3. HONORARY MEMBERS: HONORARY MEMBERS SHALL BE DESIGNATED BY THE BOARD OF DIRECTORS AND SHALL BE PERSONS NOT OTHERWISE ELIGIBLE FOR REGULAR OR ASSOCIATE MEMBERSHIP IN THE ASSOCIATION, WHOSE INTEREST IN OUR AIMS AND PURPOSE ENTITLES THEM TO THE PRIVILEGES OF MEMBERSHIP.

SECTION 4. VOTING RIGHTS: EACH MEMBER, EXCEPTING HONORARY AND ASSOCIATE MEMBERS, SHALL BE ENTITLED TO ONE VOTE ON EACH MATTER SUBMITTED TO A VOTE OF THE MEMBERS.

SECTION 5. TERMINATION AND SUSPENSION OF MEMBERSHIP: A MEMBERSHIP SHALL TERMINATE ON OCCURRENCE OF ANY OF THE FOLLOWING EVENTS

- (A) RESIGNATION OF A MEMBER, ON REASONABLE NOTICE TO THE ASSOCIATION;
- (B) FAILURE OF A MEMBER TO PAY DUES, FEES, OR ASSESSMENT AS SET BY THE BOARD WITHIN 60 DAYS AFTER THEY BECOME DUE AND PAYABLE;
- (C) OCCURRENCE OF ANY EVENT THAT RENDERS A MEMBER INELIGIBLE FOR MEMBERSHIP, OR FAILURE TO SATISFY MEMBERSHIP QUALIFICATIONS; OR
- (D) EXPULSION OF THE MEMBER AS PERMITTED BY THESE BYLAWS, BASED ON THE GOOD FAITH DETERMINATION BY THE BOARD THAT THE MEMBER HAS FAILED IN MATERIAL AND SERIOUS DEGREE TO OBSERVE THE RULES OF CONDUCT OF THE ASSOCIATION, OR HAS

ENGAGED IN CONDUCT MATERIALLY AND SERIOUSLY PREJUDICIAL OR ADVERSE TO THE PURPOSES AND INTEREST OF THE ASSOCIATION.

SECTION 6. HEARING FOR SUSPENSION OR TERMINATION: IF GROUNDS APPEAR TO EXIST FOR EXPULSION OR SUSPENSION OF A MEMBER UNDER THESE BYLAWS, THE PROCEDURE SET FORTH BELOW SHALL BE FOLLOWED:

- (A) THE MEMBER SHALL BE GIVEN FIFTEEN (15) DAYS PRIOR NOTICE OF THE PROPOSED EXPULSION OR SUSPENSION AND THE REASONS FOR THE PROPOSED EXPULSION OR SUSPENSION. NOTICE SHALL BE GIVEN BY ANY METHOD REASONABLY CALCULATED TO PROVIDE ACTUAL NOTICE. ANY NOTICE GIVEN BY MAIL SHALL BE SENT BY FIRST-CLASS OR CERTIFIED MAIL TO THE MEMBER'S LAST ADDRESS AS SHOWN ON THE ASSOCIATION'S RECORDS.
- (B) THE MEMBER SHALL BE GIVEN AN OPPORTUNITY TO BE HEARD, EITHER ORALLY OR IN WRITING, AT LEAST FIVE (5) DAYS BEFORE THE EFFECTIVE DATE OF THE PROPOSED EXPULSION. THE HEARING SHALL BE HELD, OR THE WRITTEN STATEMENT CONSIDERED, BY THE BOARD TO DETERMINE WHETHER THE EXPULSION OR SUSPENSION SHOULD TAKE PLACE.
- (C) THE BOARD SHALL DECIDE WHETHER OR NOT THE MEMBER SHALL BE EXPELLED, SUSPENDED, OR SANCTIONED IN SOME OTHER WAY. THE DECISION OF THE BOARD SHALL BE FINAL.

SECTION 7. RESIGNATION: ANY MEMBER MAY RESIGN BY FILING A WRITTEN RESIGNATION WITH THE SECRETARY. SUCH RESIGNATION, IF PERMISSIBLE, SHALL NOT RELIEVE THE MEMBER, SO RESIGNING, OF THE OBLIGATION TO PAY ANY DUES HERETOFORE ACCRUED AND UNPAID.

SECTION 8. REINSTATEMENT: UPON WRITTEN REQUEST, EXECUTED BY A FORMER MEMBER AND FILED WITH THE SECRETARY, THE BOARD OF DIRECTORS, BY A MAJORITY OF A QUORUM, MAY REINSTATE SUCH FORMER MEMBER UPON SUCH TERMS AS THE BOARD OF DIRECTORS DEEMS APPROPRIATE.

ARTICLE V - DUES, FEES, AND ASSESSMENTS

EACH MEMBER MUST PAY, WITHIN THE TIME AND ON THE CONDITIONS SET BY THE BOARD, THE DUES, FEES, AND ASSESSMENTS IN AMOUNTS TO BE FIXED FROM TIME TO TIME BY A MAJORITY OF THE VOTING MEMBERSHIP. UNLESS MODIFIED BY A MAJORITY OF VOTING MEMBERS, DUES WILL BE \$61, PLUS ADDITIONAL DUES FOR PORAC (CURRENTLY SET AT \$9) AND PORAC LEGAL

DEFENSE FUND FEES (CURRENTLY SET AT \$15). SUCH DUES, FEES AND ASSESSMENTS MAY BE COLLECTED THROUGH PAYROLL DEDUCTIONS.

ARTICLE VI - MEETINGS OF MEMBERS

SECTION 1. ANNUAL MEETING: AN ANNUAL MEMBERS' MEETING SHALL BE HELD DURING NOVEMBER OF EACH YEAR, UNLESS THE BOARD FIXES ANOTHER TIME AND SO NOTIFIES MEMBERS. AT THIS MEETING THE ASSOCIATION'S ANNUAL BUDGET SHALL BE PRESENTED TO THE MEMBERS AND ANY OTHER PROPER BUSINESS MAY BE TRANSACTED.

SECTION 2. SPECIAL MEETING: A SPECIAL MEETING OF THE MEMBERS FOR ANY LAWFUL PURPOSE MAY BE CALLED AT ANY TIME BY THE BOARD. NOTICE MUST BE GIVEN TO THE MEMBERSHIP NO LATER THAN FIVE (5) DAYS BEFORE THE DATE OF THE MEETING, WHICH NOTICE SHALL INCLUDE THE TIME, DATE, LOCATION, AND PURPOSE OF THAT MEETING. NO BUSINESS OTHER THAN THE BUSINESS THE GENERAL NATURE OF WHICH WAS SET FORTH IN THE NOTICE OF THE MEETING, MAY BE TRANSACTED AT A SPECIAL MEETING.

SECTION 3. A QUORUM: A QUORUM FOR MEMBERSHIP MEETINGS SHALL CONSIST OF 25% OF THE ELIGIBLE VOTING MEMBERS.

SECTION 4. VOTING: ANY ISSUE OR ELECTION MAY BE CONDUCTED BY MAIL, AS THE BOARD OF DIRECTORS SHALL DETERMINE.

SECTION 5. PROXY VOTES: EACH REGULAR MEMBER SHALL HAVE THE RIGHT TO VOTE IN PERSON OR BY PROXY. THE PROXY MUST BE IN WRITING, SIGNED BY THE PERSON ELIGIBLE TO VOTE BY PROXY, AND DELIVERED TO A REGULAR MEMBER OR DIRECTOR WHO SHALL NOTIFY THE ASSOCIATION SECRETARY AT OR BEFORE THE VOTE IS CALLED OF THE EXISTENCE OF THE PROXY.

- (A) VERBAL PROXIES ARE NOT PERMITTED.
- (B) A VALIDLY EXECUTED PROXY MUST STATE ON ITS FACE THE MATTER(S) FOR WHICH THE VOTE IS TO BE MADE. A GENERALIZED PROXY FOR ALL PURPOSES IS NOT PERMITTED.
- (C) PROXY VOTES MAY BE CAST BY A REGULAR MEMBER AT ANY MEMBERSHIP MEETING WHEN A MEMBER IS PREVENTED FROM ATTENDING SAID MEETING. THE PROXY EXPIRES AT THE CLOSE OF THE MEETING FOR WHICH THE LETTER OF AUTHORIZATION WAS GRANTED.

ARTICLE VII - BOARD OF DIRECTORS

SECTION 1. GENERAL POWERS: SUBJECT TO THE LIMITATIONS OF THE BYLAWS, ALL CORPORATE POWERS SHALL BE EXERCISED BY THE BOARD OF DIRECTORS, AND THE ORDINARY BUSINESS AND AFFAIRS OF THE ASSOCIATION SHALL BE CONTROLLED BY THE BOARD OF DIRECTORS. THE BOARD OF DIRECTORS HAS THE POWER TO AFFILIATE WITH OTHER ASSOCIATIONS, WHETHER CORPORATE OR NOT, IN ORDER TO ACHIEVE THE FULFILLMENT OF THE PURPOSES AS STATED IN ARTICLE II.

SECTION 2. NUMBERS AND TENURE: THE NUMBERS OF DIRECTORS SHALL BE FIVE (5). CONSISTING OF FOUR (4) SWORN MEMBERS AND ONE (1) NON-SWORN MEMBER. IN THE EVENT NO NON-SWORN MEMBERS REQUEST TO BE A MEMBER OF THE BOARD, A SWORN OFFICER SHALL TAKE THE FIFTH POSITION ON THE BOARD. EACH DIRECTOR SHALL HOLD OFFICE UNTIL THE NEXT ELECTION FOR THIS TERM AND HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED AND QUALIFIED. PRESIDENT AND SECRETARY SHALL BE ELECTED BY THE GENERAL MEMBERSHIP IN THE ODD NUMBERED YEARS AND THE VICE PRESEIDENT AND TREASURER IN EVEN NUMBERED YEARS.

SECTION 3. VOTING POWER: EACH DIRECTOR SHALL HAVE ONE VOTE ON ALL MATTERS SUBMITTED TO A VOTE OF THE BOARD OF DIRECTORS.

SECTION 4. MEETINGS: THE BOARD OF DIRECTORS SHALL MEET AT THE CALL OF THE PRESIDENT OR AT THE REQUEST OF AT LEAST TWO (2) DIRECTORS. NOTICE OF THE MEETING SHALL BE GIVEN TO ALL MEMBERS OF THE BOARD. NOTICE OF SUCH MEETINGS SHALL BE MADE TO THE GENERAL MEMBERSHIP, THE MANNER BY WHICH SHALL BE AT THE OPTION OF THE BOARD. MEETING NOTICES WILL BE POSTED ON THE ASSOCIATION'S BULLETIN BOARD, AND SHALL CONSTITUTE NOTICE TO MEMBERS OF BOARD MEETINGS.

- (A) THE BOARD OF DIRECTORS SHALL MEET AS OFTEN AS NECESSARY TO CONDUCT ASSOCIATION BUSINESS, BUT NO LESS OFTEN THAN BI-MONTHLY.

SECTION 5. QUORUM: A MAJORITY OF THE BOARD OF DIRECTORS SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS AT ANY MEETING OF THE BOARD. IF LESS THAN A MAJORITY OF THE DIRECTORS ARE PRESENT AT A MEETING, BUSINESS NOT REQUIRING A VOTE MAY BE CONDUCTED.

SECTION 6. MANNER OF ACTING: THE ACT OF A MAJORITY OF THE DIRECTORS PRESENT AT A MEETING AT WHICH A QUORUM IS PRESENT SHALL BE THE ACT OF THE BOARD OF DIRECTORS UNLESS THE ACT OF A GREATER NUMBER IS REQUIRED BY LAW OR THESE BYLAWS.

SECTION 7. ACTION WITHOUT MEETING: ANY ACTION MAY BE TAKEN WITHOUT A MEETING IF TWO-THIRDS (2/3) OF THE MEMBERS OF THE BOARD CONSENT IN THIS ACTION. SUCH CONSENT AND THE METHOD OF OBTAINING THE DIRECTORS' APPROVALS SHALL BE FILED WITH THE MINUTES OF THE PROCEEDINGS OF THE BOARD.

SECTION 8. VACANCIES: ANY VACANCY OCCURRING ON THE BOARD OF DIRECTORS SHALL BE FILLED WITHIN THIRTY (30) DAYS OF NOTIFICATION BY THE PRESIDENT OF THE VACANCY. WHEN A VACANCY OCCURS, THE PRESIDENT OF THE BOARD OF DIRECTORS MAY APPOINT A REPLACEMENT, WITH RATIFICATION BY THE BOARD OF DIRECTORS, WHEN THE UN-EXPIRED TERM IS LESS THAN ONE (1) YEAR. UN-EXPIRED TERMS OF ONE (1) YEAR OR MORE WILL BE FILLED BY SPECIAL ELECTION WITHIN THIRTY (30) DAYS OF NOTIFICATION BY THE PRESIDENT OF THE VACANCY.

SECTION 9. COMPENSATION AND EXPENSES: ALL MEMBERS OF THE BOARD OF DIRECTORS SHALL SERVE WITHOUT ANY COMPENSATION. DIRECTORS MAY BE REIMBURSED THEIR EXPENSES OF ATTENDING MEETINGS OR OTHER EVENTS AS APPROVED BY THE BOARD OF DIRECTORS.

SECTION 10. LIABILITY: THE BOARD OF DIRECTORS SHALL NOT BE PERSONALLY LIABLE FOR THE DEBTS, LIABILITIES, OR OBLIGATIONS OF THE ASSOCIATION.

SECTION 11. REMOVAL OF DIRECTOR(S): A DIRECTOR(S) MAY BE REMOVED WITHOUT CAUSE BY TWO-THIRDS (2/3) VOTE OF THE GENERAL MEMBERSHIP. A DIRECTOR MAY BE REMOVED FOR FAILURE TO ATTEND, WITHOUT PROPER CAUSE, TWO (2) CONSECUTIVE REGULAR MEETINGS OF THE BOARD OF DIRECTORS.

ARTICLE VIII - ELECTION OF DIRECTORS

SECTION 1. QUALIFICATIONS: EACH CANDIDATE FOR A DIRECTORSHIP SHALL BE A REGULAR MEMBER OF THE ASSOCIATION AND IN GOOD STANDING AT THE TIME OF HIS ELECTION.

SECTION 2. ELECTION OF DIRECTORS: DIRECTORS SHALL BE ELECTED FROM THE GENERAL MEMBERSHIP. THE PRESIDENT AND SECRETARY SHALL BE ELECTED IN EVEN-NUMBERED YEARS AND THE VICE-PRESIDENT AND TREASURER ELECTED IN ODD-NUMBERED YEARS.

SECTION 3. ANNUAL ELECTION: THERE SHALL BE AN ANNUAL NOMINATION MEETING TO BE HELD IN NOVEMBER EACH YEAR AT SUCH TIME AND PLACE AS

SHALL BE DESIGNATED BY THE BOARD OF DIRECTORS. WRITTEN NOTICE OF THE TIME AND PLACE OF THE ANNUAL NOMINATION MEETING SHALL BE POSTED AT SUCH PLACES DEEMED APPROPRIATE BY THE BOARD. SUCH NOTICE SHALL BE GIVEN AT LEAST TWENTY DAYS BEFORE THE DATE OF ELECTION.

- (A) A DATE OF RECORD AND AN ELECTION DATE SHALL BE FIFTEEN (15) DAYS AFTER THE NOMINATION MEETING.
- (B) EACH CANDIDATE SHALL HAVE THE OPPORTUNITY TO SUBMIT A CANDIDATE'S STATEMENT OF UP TO 250 WORDS ALONG WITH HIS/HER NOTICE OF INTENT TO RUN. ALL CANDIDATES' STATEMENTS SHALL BE INCLUDED WITH THE ELECTION BALLOT.
- (C) AN ELECTION BALLOT SHALL BE DRAFTED BY THE ASSOCIATION SECRETARY FOR THE POSITIONS BEING ELECTED. THE APPROPRIATE BALLOT, ALONG WITH THE SUBMITTED CANDIDATES' STATEMENTS, SHALL BE DELIVERED TO THOSE MEMBERS ELIGIBLE TO VOTE NO LATER THAN SEVEN (7) DAYS PRIOR TO THE DAY OF THE ELECTION.
- (D) THE SECRETARY AFTER 5:00 P.M. ON THE ELECTION DATE SHALL COUNT OR CAUSE TO BE COUNTED THE BALLOTS. ANY REGULAR MEMBER MAY BE PRESENT DURING THE COUNT.

ARTICLE IX – BOARD DUTIES

SECTION 1. OFFICERS: OFFICERS OF THE ASSOCIATION SHALL BE PRESIDENT, VICE PRESIDENT, SECRETARY, AND TREASURER. NO ONE PERSON SHALL HOLD MORE THAN ONE OFFICE SIMULTANEOUSLY. EACH OFFICER SHALL BE A FULL VOTING MEMBER OF THE BOARD OF DIRECTORS.

SECTION 2. DUTIES OF THE PRESIDENT: THE PRESIDENT SHALL BE THE PRINCIPAL EXECUTIVE OFFICER OF THE ASSOCIATION AND SHALL SUPERVISE THE BUSINESS AFFAIRS AND EMPLOYEES OF THE ASSOCIATION AS DIRECTED BY THE BOARD AND THESE BYLAWS. THE PRESIDENT SHALL BE A SWORN MEMBER OF THE ASSOCIATION. THE PRESIDENT SHALL PRESIDE AT ALL MEETINGS OF THE ASSOCIATION AND ALL MEETINGS OF THE BOARD OF DIRECTORS. THE PRESIDENT SHALL PERFORM ALL DUTIES USUALLY VESTED IN THE OFFICE OF THE PRESIDENT OF THE ASSOCIATION, AND SUCH OTHER DUTIES AS MAY BE PRESCRIBED BY THE BOARD OF DIRECTORS FROM TIME TO TIME. THE PRESIDENT SHALL ACT AS THE ASSOCIATION'S PARLIAMENTARIAN.

SECTION 3. DUTIES OF THE VICE PRESIDENT: THE VICE PRESIDENT SHALL PERFORM THE DUTIES OF THE PRESIDENT IN HIS/HER ABSENCE OR WHEN THE PRESIDENT IS INCAPABLE OR UNABLE TO PERFORM THE FUNCTIONS OF HIS OFFICE, AND WHEN SO ACTING SHALL HAVE ALL POWERS OF AND BE SUBJECT

TO ALL THE RESTRICTIONS UPON THE PRESIDENT. THE VICE PRESIDENT SHALL PERFORM OTHER DUTIES AS MAY BE ASSIGNED TO HIM BY THE PRESIDENT AND THE BOARD OF DIRECTORS. THE VICE PRESIDENT SHALL BE A SWORN MEMBER OF THE ASSOCIATION.

SECTION 4. DUTIES OF THE SECRETARY: THE SECRETARY SHALL OVERSEE NOTICES SPECIFIED IN THESE BYLAWS, TAKE THE MINUTES OF ALL MEETINGS AND DIRECT THE PREPARATION OF SUCH MINUTES OF ALL MEETINGS OF THE ASSOCIATION AND THE BOARD OF DIRECTORS, AND PERFORM SUCH DUTIES AS MAY BE REQUIRED BY THE PRESIDENT AND THE BOARD OF DIRECTORS. THE SECRETARY POSITION SHALL BE OPEN TO ALL REGULAR MEMBERS OF THE ASSOCIATION.

SECTION 5. DUTIES OF THE TREASURER: THE TREASURER WILL OVERSEE THE FINANCIAL ACTIVITY OF THE ASSOCIATION, TO INCLUDE THE RECEIPT AND DISBURSEMENT OF FUNDS AND OTHER FINANCIAL TRANSACTIONS OF THE ASSOCIATION, AND TO DIRECT THE PREPARATION OF THE MONTHLY FINANCIAL STATEMENTS AND REPORTS FOR THE BOARD OF DIRECTORS. THE TREASURER SHALL ALSO PERFORM SUCH OTHER DUTIES AS MAY BE REQUIRED BY THE PRESIDENT AND THE BOARD OF DIRECTORS. THE POSITION OF TREASURER SHALL BE OPEN TO ALL REGULAR MEMBERS OF THE ASSOCIATION.

SECTION 6. RESIGNATION: ANY OFFICER MAY RESIGN AT ANY TIME BY GIVING WRITTEN NOTICE TO THE BOARD OF DIRECTORS. ANY SUCH RESIGNATION SHALL TAKE EFFECT AT THE DATE OF THE RECEIPT OF SUCH NOTICE OR AT ANY LATER TIME SPECIFIED THEREIN, AND UNLESS OTHERWISE SPECIFIED THEREIN, THE ACCEPTANCE OF SUCH RESIGNATION SHALL NOT BE NECESSARY TO MAKE IT EFFECTIVE.

ARTICLE X – COMMITTEES

STANDING OR PARTICULAR COMMITTEES MAY BE ESTABLISHED BY BOARD RESOLUTION OR MEMBERSHIP VOTE AND WILL CONTINUE IN EXISTENCE UNTIL DISSOLVED BY BOARD RESOLUTION OR MEMBERSHIP VOTE. EACH COMMITTEE SHALL CONSIST OF MEMBERS WHO ARE APPOINTED BY THE PRESIDENT, SUBJECT TO RATIFICATION BY THE BOARD. THE FOLLOWING COMMITTEES SHALL BE ESTABLISHED BY THESE BYLAWS WITHOUT FURTHER ACTION BY THE BOARD:

- (A) NEGOTIATION COMMITTEE, CONSISTING OF APPOINTED MEMBERS AND THE ASSOCIATION'S GENERAL COUNSEL. ITS PURPOSE IS TO CONDUCT LABOR NEGOTIATIONS. THE NEGOTIATION COMMITTEE SHALL CONSIST OF SWORN OFFICERS AND ONE (1) NON-SWORN

REGULAR MEMBER.

- (B) ANY OTHER COMMITTEES AS NEEDED.

ANY MEMBER APPOINTED TO A COMMITTEE MAY BE REMOVED BY THE PRESIDENT, SUBJECT TO RATIFICATION BY THE BOARD.

ARTICLE XI - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

SECTION 1. CONTRACTS AND AGREEMENTS: THE BOARD OF DIRECTORS OR MAJORITY VOTE OF THE GENERAL MEMBERSHIP MAY AUTHORIZE ANY OFFICER, OR OFFICERS, OF THE ASSOCIATION TO ENTER INTO ANY CONTRACT OR AGREEMENT AND TO EXECUTE AND DELIVER ANY INSTRUMENT IN THE NAME OF, AND ON BEHALF OF, THE ASSOCIATION. SUCH AUTHORITY MAY BE GENERAL OR CONFINED TO SPECIFIC INSTANCES.

SECTION 2. ASSOCIATION FUNDS SHALL BE DISBURSED TO PAY ASSOCIATION INDEBTEDNESS BY THE PRESIDENT OR OTHER BOARD MEMBER BY ASSOCIATION CHECK, COUNTERSIGNED BY THE ASSOCIATION'S TREASURER OR OTHER PERSON DESIGNATED BY THE BOARD. THE MAXIMUM SINGLE EXPENDITURE AUTHORIZED TO BE DISBURSED UNDER THIS SECTION IS 25% OF THE ASSOCIATION'S ANNUAL BUDGET.

- (A) AN EXPENDITURE FOR PURCHASE OF REAL OR PERSONAL PROPERTY GREATER THAN 25% OF THE ASSOCIATION'S ANNUAL BUDGET MUST BE APPROVED BY A VOTE OF THE GENERAL MEMBERS PRIOR TO SUCH EXPENDITURE, UNLESS IT IS OF AN EMERGENCY NATURE FOR WHICH THE BOARD OF DIRECTORS MUST DECLARE THE NATURE OF THE EMERGENCY AND AUTHORIZE DISBURSEMENT. IN ANY EVENT, SUCH LARGE EXPENDITURE REQUIRES PRIOR NOTICE TO THE MEMBERSHIP OF A MEETING DURING WHICH THE EXPENDITURE WILL BE DISCUSSED AND MUST BE AGENDIZED PRIOR TO ANY MEETING OF THE BOARD OF DIRECTORS OR THE MEMBERS.
- (B) ANY EXPENDITURE RELATING TO INVESTMENTS, LONG-TERM LOANS, AND CAPITAL EXPENDITURES SHALL BE FIRST APPROVED BY A MAJORITY OF THE GENERAL MEMBERS.

SECTION 3. CHECKS, DRAFTS, ETC.: ALL CHECKS, DRAFTS, OR ORDERS FOR PAYMENT OF MONEY, NOTES, OR OTHER EVIDENCE OF INDEBTEDNESS ISSUED IN THE NAME OF THE ASSOCIATION SHALL BE SIGNED BY SUCH OFFICER, OR OFFICERS, AGENT, OR AGENTS, OF THE ASSOCIATION AND IN THE MANNER

DETERMINED BY THE BOARD OF DIRECTORS. SUCH INSTRUMENTS SHALL BE SIGNED BY THE TREASURER OR OTHER BOARD MEMBER AND COUNTERSIGNED BY THE PRESIDENT OR OTHER PERSON DESIGNATED BY THE BOARD. THE PRESIDENT SHALL HAVE THE AUTHORITY TO SPEND UP TO \$750.00 WITHOUT ANY PRIOR APPROVAL OF THE BOARD OF DIRECTORS OR GENERAL MEMBERSHIP.

SECTION 4. DEPOSITS: ALL FUNDS OF THE ASSOCIATION SHALL BE DEPOSITED TO THE CREDIT OF THE ASSOCIATION IN SUCH BANKS, TRUST COMPANIES, OR OTHER DEPOSITORIES AS THE BOARD OF DIRECTORS AND MEMBERS SHALL SELECT AFTER REVIEW. ALL ASSOCIATION FUNDS AND ACCOUNTS ARE SUBJECT TO FINANCIAL REVIEW EVERY TWO (2) YEARS OR UPON A MEMBERSHIP CHANGE IN THE POSITION OF TREASURER AS DETERMINED BY THE BOARD OF DIRECTORS.

SECTION 5. GIFTS: THE BOARD OF DIRECTORS MAY ACCEPT, ON BEHALF OF THE ASSOCIATION, ANY CONTRIBUTION, GIFT, BEQUEST, OR DEVICE, FOR THE GENERAL PURPOSE, OR FOR SPECIAL PURPOSE, OF THE ASSOCIATION.

SECTION 6. GENERAL FUND: THERE SHALL BE ESTABLISHED A GENERAL FUND, UNDER THE DIRECT SUPERVISION OF THE BOARD OF DIRECTORS. INTO THIS FUND SHALL BE PLACED THE RECEIPTS FROM ALL DUES AND MONIES RECEIVED FROM ANY SOURCE OTHER THAN THOSE MONIES PLACED INTO ANY SPECIAL FUND THAT IS SET UP BY THE DIRECTORS. THIS FUND SHALL BE USED TO PAY THE EXPENSES OF THE ASSOCIATION AND TO FINANCE ANY ENDEAVOR FOR THE ASSOCIATION'S BENEFIT. ANY MEMBER MAY REQUEST TO VIEW GENERAL FUND DOCUMENTS FOR ACCURACY AT ANY TIME.

ARTICLE XII - BOOKS AND RECORDS

THE ASSOCIATION SHALL KEEP CORRECT AND COMPLETE BOOKS AND RECORDS OF ACCOUNT AND SHALL ALSO KEEP MINUTES OF THE PROCEEDINGS OF ITS MEMBERS, BOARD OF DIRECTORS, AND COMMITTEES HAVING ANY OF THE AUTHORITY OF THE BOARD OF DIRECTORS, AND SHALL KEEP AT THE REGISTERED OR PRINCIPAL OFFICE A RECORD GIVING THE NAMES AND ADDRESSES OF THE MEMBERS ENTITLED TO VOTE. ALL BOOKS AND RECORDS OF THE ASSOCIATION MAY BE INSPECTED BY ANY MEMBER, FOR ANY PROPER PURPOSE AT ANY REASONABLE TIME WITH REASONABLE ADVANCE NOTICE.

ARTICLE XIII - FISCAL YEAR

THE FISCAL YEAR OF THE ASSOCIATION SHALL BEGIN ON THE FIRST DAY

OF JANUARY AND END ON THE LAST DAY OF DECEMBER OF EACH YEAR.

ARTICLE XIV - WAIVER OF NOTICE

WHENEVER ANY NOTICE IS REQUIRED TO BE GIVEN UNDER THE LAWS OF CALIFORNIA OR PURSUANT TO THESE BYLAWS, A WAIVER OF NOTICE IN WRITING SIGNED BY THE PERSON OR PERSONS ENTITLED TO SUCH NOTICE, WHETHER BEFORE OR AFTER THE TIME STATED HEREIN, SHALL BE DEEMED EQUIVALENT TO THE GIVING OF SUCH NOTICE.

ARTICLE XV - AMENDMENTS TO BYLAWS

THESE BYLAWS MAY BE AMENDED OR REPLACED BY ADOPTION BY MAJORITY VOTE OF THE MEMBERS PRESENT AT ANY REGULAR OR SPECIAL MEETING, IF AT LEAST FOURTEEN (14) DAYS WRITTEN NOTICE OF SUCH MEETING IS POSTED OR NOTICED BY THE SECRETARY INCLUDING A COPY OF THE BYLAWS PROPOSED TO BE ADOPTED. THE BOARD OF DIRECTORS MAY CALL AN EMERGENCY MEETING AT ITS DISCRETION BYPASSING THE FOURTEEN (14) DAY REQUIREMENT.

ARTICLE XVI - PARLIAMENTARY AUTHORITY

THE RULES CONTAINED IN THE CURRENT EDITION OF ROBERT'S RULES OF ORDER, NEWLY REVISED, SHALL GOVERN THE ASSOCIATION IN ALL CASES TO WHICH THEY ARE APPLICABLE AND IN WHICH THEY ARE NOT INCONSISTENT WITH THESE BYLAWS.

ARTICLE XVII - LIABILITY OF MEMBERS

THE MEMBERS SHALL NOT BE PERSONALLY LIABLE FOR THE DEBTS, LIABILITIES, OR OBLIGATIONS OF THE ASSOCIATION.


ARTICLE XVIII - DISTRIBUTION OF ASSETS UPON DISSOLUTION

ON THE DISSOLUTION OR WINDING UP OF THIS ASSOCIATION, ITS ASSETS REMAINING AFTER PAYMENTS OF ALL ITS DEBTS AND LIABILITIES SHALL BE DISBURSED ACCORDING TO LAW UPON RESOLUTION OF THE BOARD.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Menifee Police Officers' Association, that the bylaws, consisting of 12 pages, are the bylaws of this Association as adopted by the Members on JUNE 16TH, 2020 and that they have not been amended or modified since that date.

Executed on JUNE 19TH, 2020 at MENIFEE, California.

A handwritten signature in black ink, appearing to read "Chris D. Hare", written in a cursive style.

Secretary